

Batangas State University Annual Procurement Plan

Campus: Batangas State University Lipa

Fund Source: FY 2023 PROGRAM OF RECEIPTS AND EXPENDITURES (PRE)

| Code (PAP) | Procurement Program/Project | PMO/ End User | Mode Of Procurement | Schedule of Each Procurement Activity | | | | Source of Funds | Estimated Budget | | | Remarks (brief description of Program/Project) |
|------------------------------------|--|---------------------------------|---------------------------------|---------------------------------------|------------------|-------------------|-------------------|-----------------|------------------|--------------|----|--|
| | | | | Ads/Post of IB/REI | Sub/Open of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| PROCUREMENT OF GOODS - Lipa | | | | | | | | | | | | |
| 5020101000 | Traveling Expenses - Local | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 / IGP | 468,380.00 | 468,380.00 | | As need arises |
| 5020102000 | Traveling Expenses - Foreign | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 375,000.00 | 375,000.00 | | As need arises |
| 5020201000 | Training Expenses | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 850,780.00 | 850,780.00 | | |
| 5020202000 | Scholarship Grants / Expenses | Various Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 840,000.00 | 840,000.00 | | |
| 5020301002 | Procurement of Office Supplies | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 / IGP | 1,352,344.00 | 1,352,344.00 | | Quarterly Procurement |
| 5020307000 | Procurement of Drugs and Medicines | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 376,060.00 | 376,060.00 | | |
| 5020308000 | Procurement of Medical, Dental and Laboratory Supplies | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 684,750.00 | 684,750.00 | | |
| 5020309000 | Procurement of Fuel, Oil and Lubricants | General Administration Services | Direct Contracting | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 100,000.00 | 100,000.00 | | |

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|-------------|---|---|---------------------------------|-------------------|-----|-------------------|-------------------|---------|------------|------------|--|--|
| 5020321002 | Procurement of Semi-Expendable Office Equipment | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 262,300.00 | 262,300.00 | | |
| 50200321001 | Procurement of Semi-Expendable Machinery | Sports and Development | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 8,000.00 | 8,000.00 | | |
| 5020321003 | Procurement of Semi-Expendable ICT Equipment | Sports and Development / Culture and Arts/TAO | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 63,100.00 | 63,100.00 | | |
| 5020321012 | Procurement of Semi-Expendable Sports Equipment | Sports and Development | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 222,000.00 | 222,000.00 | | |
| 5020321099 | Procurement of Semi-Expendable Other Equipment | Sports and Development | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 8,000.00 | 8,000.00 | | |
| 5020322001 | Procurement of Semi-Expendable Furniture and Fixture | Sports and Development / Culture and Arts | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 110,000.00 | 110,000.00 | | |
| 5020321010 | Procurement of Semi-Expendable Medical Equipment | Health Services | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 42,000.00 | 42,000.00 | | |
| 5020321013 | Procurement of Semi-Expendable Technical and Scientific Equipment | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 446,390.00 | 446,390.00 | | |
| 5020321099 | Procurement of Semi-Expendable other Equipment | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 250,300.00 | 250,300.00 | | |

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| 5020322002 | Procurement of Semi-Expendable Books | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 1,421,230.00 | 1,421,230.00 | | Quarterly Procurement |
| 5020399000 | Procurement of other Supplies and Material | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 / IGP | 1,633,840.00 | 1,633,840.00 | | Quarterly Procurement |
| 5020401000 | Water Supply Services | Various Offices / Colleges | Direct Contracting | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 266,090.00 | 266,090.00 | | |
| 5020402000 | Electricity Services | Various Offices / Colleges | Direct Contracting | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 2,582,780.00 | 2,582,780.00 | | |
| 5020501000 | Postage and Courier Services | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 33,100.00 | 33,100.00 | | As need arises |
| 5020502001 | Telephone Services - Landline | Various Offices / Colleges | Direct Contracting | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 58,000.00 | 58,000.00 | | |
| 5020503000 | Internet Subscription | ICT Services | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 21,790.00 | 21,790.00 | | |
| 5021599000 | Professional Services | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 22,769,210.00 | 22,769,210.00 | | To be used for salaries/wages of Guest Lecturer and License Job Order |
| 5021202000 | Janitorial Services | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 1,076,300.00 | 1,076,300.00 | | To be used for salaries/wages of Job Orders providing Janitorial Services |
| 5021203000 | Security Services | Various Offices / Colleges | Direct Contracting | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 2,269,900.00 | 2,269,900.00 | | To be used for salaries/wages of Security Services |

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| 5021299000 | Other General Services | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 11,192,960.00 | 11,192,960.00 | | To be used for salaries /wages of Job Orders and others |
| 5021304002 | Repair and Maintenance - School Buildings | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 364,400.00 | 364,400.00 | | |
| 5021305001 | Repair and Maintenance - Machinery | Sports Development | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 5,000.00 | 5,000.00 | | |
| 5021304099 | Repair and Maintenance - Other Structures | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 50,000.00 | 50,000.00 | | |
| 5021305002 | Repair and Maintenance - Office Equipment | Various Offices / Colleges | NP-53.9 Small Value | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 95,000.00 | 95,000.00 | | |
| 5021305003 | Repair and Maintenance - ICT Equipment | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 109,880.00 | 109,880.00 | | |
| 5021305011 | Repair and Maintenance - Medical Equipment | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 155,000.00 | 155,000.00 | | |
| 5021305099 | Repair and Maintenance - Other Equipment | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 6,660.00 | 6,660.00 | | |


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| 5021307000 | Repair and Maintenance - Furniture and Fixture | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 / IGP | 70,000.00 | 70,000.00 | | |
| 5021306001 | Repair and Maintenance - Motor Vehicle | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 25,000.00 | 25,000.00 | | |
| 5029902000 | Printing and Publication | Sports and Development | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 50,000.00 | 50,000.00 | | |
| 5021503000 | Procurement of Insurance | General Administration Services | Agency to Agency | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 1,600,260.00 | 1,600,260.00 | | Will be procured to Government Service Insurance System (GSIS) |
| 5029903000 | Representation Expenses | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 248,100.00 | 248,100.00 | | |
| 5029905004 | Rents - Equipment | Culture and Arts | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 15,000.00 | 15,000.00 | | |
| 5029906000 | Membership Dues and Contribution to Organizations | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 168,000.00 | 168,000.00 | | |
| 5029907099 | Other Subscription Expenses | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 1,395,900.00 | 1,395,900.00 | | |
| 5029999099 | Other Maintenance and Operating Expenses | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 1,696,480.00 | 1,696,480.00 | | |

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| 5040201000 | Cost of Sales (Merchandise) | RGO | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | IGP | 5,669,346.00 | 5,669,346.00 | | |
| 5060405002 | Procurement of Office Equipment | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 300,000.00 | | 300,000.00 | |
| 5060405007 | Procurement of Communication Equipment | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 575,060.00 | | 575,060.00 | |
| 5060405014 | Procurement of Technical and Scientific Equipment | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 234,000.00 | | 234,000.00 | |
| | Research Projects | Research Office | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 800,000.00 | 800,000.00 | | |
| | Extension Projects | Extension Office | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 600,000.00 | 600,000.00 | | |
| | Mandatory Reserved Funds | Various Offices / Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | STF 164 | 395,690.00 | 395,690.00 | | |
| TOTAL FOR PROCUREMENT OF GOODS - BatStateU Lipa | | | | | | | | | 64,413,380.00 | 63,304,320.00 | 1,109,060.00 | |
| GRAND TOTAL FOR FY 2023 PROGRAM OF RECEIPTS AND EXPENDITURES (PRE) - BatStateU Lipa | | | | | | | | | 64,413,380.00 | | | |

Prepared by:


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